

EDITAL n.º 360/2020

It is made public that, by a ruling issued on February 6, 2020, open, for a period of 30 working days, starting from the business day immediately following the publication of this Notice in the Diário da República, an international documentary contest destined to filling a post in the category of Associate Professor, under an open-ended public employment contract for the for the Social Sciences scientific area, sub-area of Anthropology with high knowledge of the Distance Learning regime and teaching experience in the distance learning and e-learning model of Universidade Aberta, a public university distance learning, and research in the field of innovation in open education, distance learning and in a network, the contest being exhausted with the filling of the vacancy.

This procedure shall be governed by the provisions of Articles 37 to 51 and 62a of the University Teaching Career Statute, as amended, hereinafter referred to as ECDU and other applicable legislation.

The Open University, in compliance with Article 9 (h) of the Constitution of the Portuguese Republic, actively promotes a policy of equal opportunity between men and women in access to employment and professional advancement, scrupulously ensuring that all any form of discrimination.

I - Workplace:

Open University

II - Admission Requirements:

1 - Hold a doctoral degree in Anthropology at the end of the application period, more than five years from the deadline for submission of applications, under the terms of Article 41 of the ECDU.

1.1 - Opponents to the competition who are holders of qualifications obtained abroad must prove the recognition, equivalence or registration of the doctoral degree, pursuant to Decree-Law No. 66/2018, of 16 August and other applicable legislation.

2 - Have mastery of the spoken and written Portuguese language. Mastery of the language may also be ascertained by the selection board by examining the documentary evidence submitted by the applicant and / or by public hearing.

3 - To meet the general requirements for the provision in public functions, as provided for in the General Law on Public Functions (LTFP), approved by Law No. 35/2014, of June 20, as amended, that they are not exempt. by the ECDU.

4 - The indefinite contract for the post put up for tender has a trial period under the terms of article 19 of the ECDU.

5 - The teaching experience factor referred to in the first paragraph of this notice does not constitute an exclusion criterion nor is it restricted to a particular institution or group of institutions.

III - Application:

1 - Presentation:

Applications in paper and digital format (pdf and pendrive format) must be delivered by the end of the deadline, in person, during the opening hours, at the Open University File and Archive Services, located at Rua Almirante Barroso, n. 38, 2, Lisbon, Portugal, or sent by registered mail to the Human Resources Division, Universidade Aberta, Rua Almirante Barroso, no. 38, 2, 1000-013 Lisbon, Portugal or in other forms permitted by Article 107 of the Code of Administrative Procedure (CPA), approved by Law No. 4/2015, of 7 January.

2 - Instructions for Admission Application - in accordance with the University Teaching Career Statute (ECDU), as amended by the republication attached to Decree-Law No. 205/2009 of 31 August, the application for admission to the competition, addressed to the magnificent Rector of the Open University, is obligatorily instructed by the following elements:

a) Application accompanied by the following documentation:

- i) Identification of the job to which it is applying;
- ii) Full name;
- iii) Membership;
- iv) Naturalness;
- v) Nationality;
- vi) Date of Birth;
- vii) Number, date of issue of the identification and service document that issued it;
- viii) Updated employment status. If the applicant is a teacher of higher education, he / she must indicate the category, level and index held at the date of application;
- ix) Residence and postal code or contact address;
- x) Telephone contact;
- xi) Email address.

b) Detailed Curriculum Vitae, organized according to the items in section IV of this notice.

c) Copy of 5 (five) papers selected by the candidate as most representative. If any of the works mentioned in the Curriculum Vitae contain a document classified or revealing commercial or industrial secrecy, or secrecy related to literary, artistic or scientific property, the applicant shall expressly indicate this fact, under penalty of otherwise the work in question may be freely accessed by any of the candidates in the course of consultation.

d) Copy of a pedagogical-scientific project to be developed under distance education and e-learning in a curricular unit, existing or to be created, of the scientific area of the competition,

including the program, content planning, pedagogical and methodological strategy. of teaching, the bibliography and the evaluation methodologies and their framing, in a perspective of longitudinal integration with themes to be developed within the scientific area of the competition and the specificity of the Open University teaching regime and the respective Virtual Pedagogical Model.

e) Declaration by the candidate, under a commitment of honor, stating that he is not inhibited from the exercise of public functions, or prohibited to perform the functions he proposes to perform, possess the physical robustness and psychic profile required to perform the same functions. and have complied with mandatory vaccination laws.

f) Request, if the applicant so wishes, for the public hearing, if any, and the candidate to meet the conditions set out in point IV, paragraph 1.4, by teleconference.

g) Internationally recognized certification of the mastery of the Portuguese language at a level that allows teaching in this language, if the applicant is not of Portuguese nationality or from a country whose official language is Portuguese. If the applicant so wishes, this requirement may, at his express request, be replaced by the jury's assessment of linguistic expression skills, by examination of tendering elements and / or public hearing.

h) Any other elements that the applicants consider relevant, in digital pdf format. In cases where the applicant justifies the non-viability of the digital copy, nine copies in the most appropriate physical format should be submitted.

2.1 - The Curriculum Vitae should include:

a) complete identification;

b) Contact form, address, telephone and email address;

c) Photocopy of the qualification certificates, suitable for the application, with the respective classification or other document legally recognized for the purpose;

d) Category, group or discipline, length of service as a teacher and higher education institution to which he belongs, whenever applicable;

e) When the opponent of the competition holds qualifications obtained abroad, he / she must prove the recognition, equivalence or registration of the respective degree, in accordance with the applicable law;

f) Documents proving all the elements mentioned in subparagraphs d) and e) of this paragraph;

g) Candidates belonging to the Open University are exempt from the presentation of the supporting documents for all the elements mentioned in sub-paragraphs d) and e) of this number that are included in their individual file.

2.2 - The application must be written in Portuguese. When documents proving Curriculum Vitae documents, originally written in another language, must be submitted at the same time, a Portuguese or English translation must be submitted, certified by a recognized entity.

2.3 - The evidence provided for in point III (2.1) (f) may be replaced by a declaration, under a commitment of honor, of the authenticity of the statements made at the date of the closing date for the submission of applications, without prejudice to the effective delivery upon request.

2.4 - The tender dossier may be consulted by the candidates, by prior appointment, at the place referred to in paragraph 6 of point III of this Notice, during the respective opening hours.

2.5 - Pursuant to point a) of paragraph 4 of article 51 of the ECDU, the jury may, whenever it deems it necessary, request candidates to submit complementary documentation related to the curriculum presented, determining the deadline for It is made.

2.6 - Failure to submit the documents or works required under the Notice, or their submission after the deadline for this purpose, will result in non-admission to the competition.

2.7 - If the applications are duly instructed, as required by this Notice, the admission in absolute merit of the candidates will depend on the possession of a global curriculum that the jury deems appropriate for the vacancy, namely, scientific performance and pedagogical capacity, compatible with the category and disciplinary area for which the competition is opened, always taking into account for this assessment the criteria, not weighed quantitatively, indicated in point IV of this notice.

IV - Selection methods and evaluation criteria:

In accordance with Articles 4 and 37 to 51 of the ECDU and other applicable legislation for the evaluation of candidates, the following evaluation methods and criteria shall be taken into account:

1 - The selection method will be the curriculum evaluation taking into account the following factors, with the relative weights indicated in paragraphs 1.1, 1.2 and 1.3 of this point, and these factors should be evaluated on the same scale:

1.1 - Scientific performance (40%): reflecting the performance evaluation of the candidates in the subjects specified in the notice and considering the following parameters:

1.1.1 - Scientific production: the quality of scientific production (dissertations, journal articles, books, book chapters, congress papers) will be considered in the subarea for which the competition is opened, namely the relevance of the contributions, taking into account the time period of its elaboration, and the recognition given by the scientific community translated by the quality of the places of publication, by the references made to it by other authors, and by awards or other distinctions received. The production that crosses the research in the scientific area of the contest with its application in distance education and e-learning will be highlighted. The jury may use bibliometric indicators recognized as relevant to the specialty in which the competition is opened. The applicant must also indicate the 5 publications that he considers most important. (50%)

1.1.2 - The ability to intervene in the scientific and professional communities is expressed, for example, in the number of scientific projects that they have coordinated or participated in with relevant contributions, the presentation of invited lectures, the organization of events and the participation in editorial and other activities. consulting, in the subarea for which the competition is opened. (35%)

1.1.3 - The supervision of PhDs, postdocs and the coordination of research teams in accredited research centers. (15%)

1.2 - Pedagogical capacity (40%). The assessment of candidates' capacity in this perspective will consist of the following parameters:

1.2.1 - Teaching Activity: The teaching activity carried out by the candidate in curricular units of the disciplinary area in which the competition is opened will be evaluated, based on objective pedagogical evaluation methods, namely pedagogical surveys. activities developed in distance learning and e-learning, taking into account the diversity of the curricular units taught in the subject area of the competition, its conduct, and the orientation of seminars, projects and dissertations at the 1st, 2nd level. 1st and 3rd study cycles. (20%)

1.2.2 - Pedagogical material produced: The quality of the pedagogical material produced by the applicant, including publications in magazines or conferences, awards or other distinctions, will be considered. The production of support materials for e-learning distance learning will be valued. (15%)

1.2.3 - Pedagogical dynamics: The coordination, participation and dynamization of pedagogical projects will be considered, such as the development of new curricular unit programs, the creation of new courses or study programs, the reformulation and updating of existing programs. as well as carrying out projects that impact on the teaching / learning process, with a special focus on distance learning and e-learning. (15%)

1.2.4 - Report of the course unit - The evaluation of the pedagogical and scientific value of the report will consider: the clarity of its structure and the quality of exposure; the timeliness of the content and appropriateness of the program, including, where appropriate, comparison with similar curricular units at other national and international universities; the framework presented for the curricular unit and the teaching method, specifically considering the adoption of distance learning and e-learning, which is proposed under the UAb Virtual Pedagogical Model; the recommended bibliography and the quality of the comments produced about it, as well as other complementary elements considered relevant. (50%)

1.3- Other activities relevant to the mission of the higher education institution (20%). The activities contemplated in this paragraph are foreseen in article 4 of the ECDU:

1.3.1 - Participation in tasks of extension, scientific dissemination and economic and social valorization of knowledge, including, inter alia, the intervention to value interaction with society (20%).

1.3.2 - Provision of services and consultancy to the scientific and educational community, as well as to the economic, productive or society in general, considering in particular the amounts contracted and the number of contracts and / or actions performed, when applicable. (30%)

1.3.3 - Participation in the management of higher education institutions, namely, positions in a rectoral team, management of an organic or comparable unit, chairing of scientific or pedagogical bodies and participation in management bodies or belonging to national entities or organizations. and international distance learning. (50%)

1.4 - Pursuant to point b) of paragraph 4 of article 50 of the ECDU, the jury may, whenever it deems it necessary, promote public hearings, through which it will clarify documentary elements

initially presented by the candidates, taking into account the factors set out in points 1.1, 1.2 and 1.3 of point IV, and it is permissible for applicants residing abroad at their request and if the necessary technical conditions are available for teleconferencing.

The request for the hearing to be held by teleconference must be submitted together with the application, and the chairman of the jury shall decide on the acceptance of the request and shall communicate this decision to the candidate by e-mail indicated by him, with at least 10 working days of prior to the date of the hearing.

The hearing of each candidate lasts a maximum of one hour, which should be divided approximately equally between the jury and the candidate, and may, at the discretion of the chairman of the jury depending on how the hearing is taking place, be extended longer. half an hour.

It is also up to the president of the jury to give the floor, as he sees fit, to the members of the jury, so that they question the candidate.

V - Selection Process

1 - At a first meeting, which will have the nature of preparatory meeting of the final decision and that, by decision of the president of the jury, may take place by teleconference, after analysis and admission of the applications, the jury begins by deciding the approval of the candidates in absolute merit. by making an alphabetically ordered list.

An application is rejected on absolute merit if at least one such proposal obtains a majority of favorable votes from among the members of the jury present at the meeting, in which case the other proposals to the same effect in relation to the same candidate They shall not be voted, but may still be attached to the minutes if any member of the jury wishes to present them as justification for their vote.

To this end, each member of the selection board shall refer to applications which it considers not to reach the level referred to in point III, paragraph 2.7, by reasoned written proposals. Each of these proposals shall then be voted on in accordance with Article 50 (1) (b) of the ECDU, with no abstentions.

The final decision on each proposal, as well as the number of votes cast by each proposal, and the respective reasons, are an integral part of the minutes.

2 - At this first meeting it is also decided whether there will be public hearings. If the selection board decides to hold them, it is decided which subset of the candidates approved in absolute merit to convene for this hearing. The public hearings to be held will take place within one month of the first meeting.

3 - Preparatory meetings of the final decision may be waived, pursuant to paragraph b) of paragraph 3 of article 50 of the ECDU, in which case all decisions are taken at the single meeting and there will be no public hearing of candidates.

4 - In the event of a public hearing, the jury proceeds to the final ranking of the candidates, following the method described in paragraph 1 of paragraph VI. The final decision and the reasons presented by each member of the jury are an integral part of the minutes.

5 - Notification of candidates shall be effected in one of the following ways:

- a) Email message with delivery receipt of the notification;
- b) Registered craft;
- c) Personal Notification

Pursuant to the provisions of no. 4 of article 13-A of Decree-Law No. 135/99 of 22 April, as amended by Decree-Law No. 73/2014 of 13 May), and Article 112 (1) (c) of the CPA, notifications made under administrative procedures may be made by electronic means, provided that the applicant gives prior consent from the time of receipt by the Open University of your application; If the applicant does not wish to give such consent in order to be notified by email, he / she must attach an explicit statement to that effect.

VI - Order and voting methodology:

1 - When the debate on the various candidates present has allowed all the members of the jury to stabilize a ranking of the candidates, each of them presents, in a written document that will be attached to the minutes, their proposal of strict ordering of the candidates, duly substantiated. in accordance with point IV.

In the various votes, each member of the jury must respect the order he presented, with no abstentions allowed.

2 - The first vote is intended to determine the candidate to put first. If a candidate obtains more than half of the votes, he or she is placed first. If this does not happen, all candidates with zero votes are withdrawn and the least voted candidate in the first vote that has obtained at least one vote is also eliminated. If there is more than one candidate in the least voted position with at least one vote, only those who were tied last will vote on which one to eliminate. For this vote the members of the jury vote for the candidate who is lowest in his rank and the candidate with the most votes is eliminated. If this vote persists a tie between two or more candidates, the chairman of the jury decides which candidate to eliminate from among them. After this elimination, you return to the first vote, but only with the remaining candidates. The process repeats until a candidate gets more than half the votes for first place.

3 - Once this candidate is removed, the whole process is repeated for second place and so on, until an ordered list of all candidates is obtained.

VII - Competition jury:

President: Vice-Rector of Universidade Aberta, Doctor João Luís Serrão da Cunha Cardoso, by delegation, under Article 50, paragraph 1, point a) of the ECDU.

Vowels:

PhD Eugénia Maria Guedes Pinto Antunes da Cunha, Full Professor at the Department Life Sciences, Faculty of Science and Technology, University of Coimbra;

PhD Susana Salvaterra Trovão, Full Professor at the Department of Anthropology the Faculty of Social and Human Sciences at Universidade Nova de Lisboa;

PhD Brian Juan O'Neil, Full Professor in the Department of Anthropology at the Institute University of Lisbon - ISCTE;

PhD Jorge Costa de Freitas Branco, Full Professor at the School of Social Sciences and Humanities at the University Institute of Lisbon - ISCTE;

PhD Maria Beatriz Pinto de Sousa Amorim Rocha -Trindade, Retired Full Professor

of the Open University.

For the record, the present Notice was drawn up and will be published in the 2nd series of the Diário da República, on the Public Employment Exchange and on the websites of the Universidade Aberta and the Fundação for Science and Technology in Portuguese and English.

February 14, 2020. - The Rector, Carla Maria Bispo Padrel de Oliveira.