

OPEN UNIVERSITY

Notice no. 676/2020

Summary: International documentary contest to fill a job post of the auxiliary professor category for the scientific area of Social Sciences, in the subarea of History, of the Open University.

It becomes public that, by my order, issued on May 7, 2020, it is open, for a period of 30 working days, counting from the working day immediately following the publication of this Notice in Diário da República, international documentary contest aimed at filling a post of work in the category of Assistant Professor, under a public employment contract indefinitely, with an experimental period of 5 years, for the scientific area of Sciences in the History sub-area of the Open University (UAb), a public university teaching distance, with research and pedagogical experience in the area of Archeology and Archeology / Industrial Patrimony, the contest being exhausted with the filling of the vacancy placed for the contest.

This procedure shall be governed by the provisions contained in Articles 37 to 51 and 62 -A of the University Teaching Career Statute, in its current wording, hereinafter referred to by ECDU and other applicable legislation.

The Open University, in compliance with Article 9 (h) of the Constitution, promotes actively pursuing a policy of equal opportunities between men and women in access to employment and professional progression, providing scrupulously to avoid any and any form of discrimination.

I - Place of work:

Open University, Lisbon.

II - Admission Requirements:

1 - Hold a PhD degree in History, at the end of the application deadline, specialty Archeology and / or Prehistory, or the Doctor of Archeology degree, under the terms of provisions of Article 41a of the ECDU.

1.1 - Opponents of the competition who hold qualifications obtained abroad must prove the recognition, equivalence or registration of the doctoral degree, under the terms of Decree - Law No. 341/2007, of 12 October and other applicable legislation.

2 - Have a command of the spoken and written Portuguese language. Nationality candidates foreign, except those of official Portuguese expression, must deliver a recognized diploma officially proving the writing and orality of the Portuguese language.

3 - Gather the general requirements for the provision of public functions, provided for in Law 35/2014, of 20 June, that they are not exempted by the ECDU.

4 - The contract for an indefinite period of time for the position offered to tender, has a trial period five years, pursuant to Article 25 (1) of the ECDU.

III - Application:

1 - Presentation:

Applications in paper and digital format (pdf and pendrive format) must be submitted until the end of the respective period, personally, during the respective opening hours, at the Office and File Services of Universidade Aberta, located at Rua Almirante Barroso, no. 38, 2nd, Lisbon, Portugal, or sent by registered mail to the Division of Human Resources, Universidade Aberta, Rua Almirante Barroso, n.º 38, 2.º, 1000 -013 Lisboa, Portugal or the other forms permitted by article 104 of the Code of Procedure Administrative Council (CPA), approved by Law No. 4/2015 of 7 January (using the address of e-mail rh@uab.pt).

2 - Instructions for the Admission Application - in accordance with the Teaching Career Statute Universitária (ECDU) published as an annex to Decree-Law No. 205/2009, of August 31, the application for admission to the competition, addressed to the magnificent Rector of the Open University, is mandatorily instructed by the following elements:

a) Application accompanied by the following documentation:

i) Identification of the job to which you are applying, namely the competition and reference to which you are applying, mentioning the Diário da República where this notice is published;

ii) Full name;

iii) Affiliation;

iv) Place of birth;

v) Nationality;

vi) Date of Birth;

vii) Number, date of issue of the identification document and service that issued it;

viii) Updated employment status. If the candidate is a professor of higher education, he / she must indicate the category, step and index held at the date of the application;

ix) Residence and postal code or contact address;

x) Telephone contact;

xi) E-mail address;

xii) Date and signature.

b) Detailed Curriculum Vitae, organized according to the items in section IV of this notice.

c) Copy of 5 (five) works selected by the candidate as most representative. In the event that any of the works mentioned in the Curriculum Vitae contains a classified document or that reveals a commercial or industrial secret, or a secret relating to literary, artistic or scientific property, the candidate, when formalizing the application, must expressly indicate this fact, under penalty of , if not, the work in question can be freely accessed by any of the candidates, in consultation with the process.

d) Copy of a pedagogical-scientific project to be developed in a curricular unit, existing or to be created, in the scientific area of the competition, including the program, content planning, pedagogical and methodological teaching strategy, bibliography and evaluation methodologies and its framing, according to methodologies specific to open, distance and networked education.

e) Declaration by the candidate, under honor, stating that he / she is not inhibited from exercising public functions, or is prohibited from exercising the functions that he / she intends to perform, that he / she possesses the physical strength and psychic profile required to exercise the same functions and have complied with mandatory vaccination laws.

f) Request, if the candidate so wishes, for the public hearing, if it exists and the candidate to meet the conditions set out in paragraph 1.4 of point IV, to be held by teleconference.

g) Internationally recognized certification of the mastery of the Portuguese language at a level that allows teaching in this language, if the candidate is not of Portuguese nationality or of a country whose official language is Portuguese.

h) Certificate proving the ownership of an academic degree in an appropriate area for the competition. When academic qualification is obtained abroad, recognition, equivalence or registration of the respective degree must be proven, under the terms of the applicable legislation.

i) Names and contact details of two individuals indicated as references.

j) Any other elements that the candidate considers relevant.

2.1 - The Curriculum Vitae, organized according to the items in section IV of this notice, must include:

a) Complete identification;

b) Form of contact, address, telephone and e-mail address;

- c) Category, group or discipline, length of service as a teacher and higher education institution to which they belong, whenever applicable;
- d) Clear identification of the (five) works selected by the candidate as most representative.

2.2 - The application must be written in Portuguese. When supporting documents of elements of the Curriculum Vitae are presented, originally written in another language, a translation into Portuguese or English must be submitted at the same time, certified by an entity recognized for this purpose.

2.3 - The tender dossier can be consulted by the candidates, by prior appointment, at the place referred to in paragraph 1, point III of this Notice, during the respective opening hours.

2.4 - Under the terms of paragraph a) of no. 4 of article 50 of the ECDU, the jury may, whenever it deems necessary, request candidates to provide complementary documentation related to the submitted curriculum, determining the deadline for the It is made.

2.5 - The non-presentation of the documents or works, required under the terms of the Public Notice, or their presentation after the deadline stipulated for that purpose, determines the non-admission to the competition.

2.6 - If the applications are properly instructed, in accordance with the requirements of this Notice, the admission in absolute merit of the candidates will depend on the possession of a global curriculum that the jury deems appropriate for the vacancy to occupy, namely, scientific performance and pedagogical capacity. compatible with the category and disciplinary area for which the competition is open, always taking into account for this assessment the criteria, not quantitatively weighted, indicated in point IV of this notice.

IV - Selection methods and evaluation criteria:

In accordance with Articles 4 and 37 to 51 of the ECDU and other legislation in force for the evaluation of candidates, the following evaluation methods and criteria will be taken into account:

1 - The selection method will be the curriculum evaluation taking into account the following factors, with the relative weights indicated in paragraphs 1.1, 1.2 and 1.3 of this point, and these factors must be evaluated on the same scale:

1.1 - Scientific performance (45%): reflecting the candidates' performance assessment in the matters specified in the notice and considering the following parameters:

1.1.1 - Scientific production: the quality of scientific production (dissertations, magazine articles, books, book chapters, conference communications) will be considered in the specialty for which the contest is open, namely the relevance of contributions, taking into account the time period of its elaboration, and the recognition provided by the scientific community translated by the quality of the places of publication, by the references made to it by other authors, and by prizes or other distinctions received. The production that crosses the research in the scientific area of the competition with its concrete application in open, distance and network teaching will be highlighted. The jury may use bibliometric indicators recognized as relevant to the specialty in which the competition is open. The candidate must also indicate the 5 publications he considers most important. (55%)

1.1.2 - The capacity for intervention in the scientific and professional communities is expressed, for example, in the number of scientific projects in which he participated with relevant contribution, in the presentation of invited lectures, in the organization of events and

in the participation in editorial and consultancy activities, in the area for which the tender is open. (45%)

1.2 - Teaching capacity (40%). The evaluation of the candidates' capacity, in this perspective, will consist of the measurement of the following parameters:

1.2.1 - Teaching activity: the teaching activity carried out by the candidate in the curricular units of the subject area in which the competition is open will be evaluated, based on objective pedagogical evaluation methods, namely pedagogical surveys, with special emphasis on this specific parameter. activities developed in open, distance and networked teaching, taking into account the diversity of the curricular units taught in the subject area of the competition, its regency, and the activity of guiding seminars, projects and dissertations at the level of 1st and 2nd .Study cycles. (50%)

1.2.2 - Pedagogic material produced: the quality of the pedagogical material produced by the candidate will be considered, including publications in magazines or conferences, prizes or other distinctions. The production of materials with importance for open, distance and networked education will be valued. (10%)

1.2.3 - Pedagogical promotion: the coordination, participation and promotion of pedagogical projects will be considered, for example, the development of new curricular unit programs, the creation of new courses or study programs, the reformulation and updating of existing programs, as well as the realization of projects with an impact on the teaching / learning process, with special focus on open, distance and networked education. (10%)

1.2.4 - Report of the curricular unit - In the evaluation of the pedagogical and scientific value of the report, it will be considered: the clarity of its structure and the quality of exposure; the timeliness of the content and the adequacy of the program, including, when appropriate, comparison with similar curricular units in other universities, national and international; the framework presented for the curricular unit and the teaching method, specifically considering the adoption of open, distance and networked teaching, which is proposed within the scope of the UAb's virtual pedagogical model; the recommended bibliography and the quality of the comments produced on it, as well as other complementary elements considered relevant. (30%)

1.3 - Other activities relevant to the mission of the higher education institution (15%). The activities contemplated in this number are foreseen in article 4 of the ECDU:

1.3.1 - Participation in tasks of extension, scientific dissemination and economic and social valorisation of knowledge. (40%)

1.3.2 - Participation in the management of higher education institutions, including, inter alia, positions in organs of higher education institutions, national and international, in coordination of courses, participation in academic juries or competitions of another nature (staff, scholarships, purchase of equipment, etc.). (30%)

1.3.3 - Provision of services and consultancy to the scientific and educational community, as well as to the economic, productive fabric or to society in general, considering in particular the amounts contracted and the number of contracts and or actions carried out, when applicable. (30%)

1.4 - Under the terms of paragraph b) of paragraph 4 of article 50 of the ECDU, the jury may, whenever deemed necessary, promote public hearings, through which it will clarify documentary elements initially presented by the candidates, taking into account the factors set out in paragraphs 1.1, 1.2 and 1.3 of point IV, being admissible, for candidates residing abroad, at their request and if the necessary technical conditions are available, this should take place by teleconference.

The request for the hearing to be held by teleconference must be submitted with the application, and the president of the jury must decide on the acceptance of the request and

communicate this decision to the candidate via email indicated by him, with at least 10 working days. prior to the date of the hearing.

The hearing of each candidate lasts a maximum of one hour, which must be divided approximately equally between the jury and the candidate and may, by decision of the jury president depending on the way the hearing is taking place, be prolonged more thirty minutes. It is also up to the president of the jury to give the floor, as he sees fit, to the members of the jury, so that they question the candidate.

V - Selection process

1 - At a first meeting, which will have the nature of a preparatory meeting for the final decision and which, by decision of the jury president, may take place by teleconference, after analyzing and admitting the applications, the jury begins by deciding on the approval of the candidates on absolute merit , making an alphabetically ordered list.

An application is rejected on absolute merit if at least one proposal to that effect obtains a majority of favorable votes from among the members of the jury present at the meeting, in which case the other proposals to that effect, in relation to the same candidate, already they will not be voted on, and may still be attached to the minutes if any member of the jury wants to present them as a justification for their vote.

To this end, each member of the jury submits applications that they believe will not reach the level referred to in paragraph 2.6, point III, through reasoned written proposals. Then, each of these proposals is voted on in accordance with the provisions of paragraph b) of paragraph 1 of article 50 of the ECDU, with no abstentions.

The final decision on each proposal, as well as the number of votes collected by each of them, and the respective reasons, are an integral part of the minutes.

2 - At that first meeting, it is also decided whether there will be public hearings. In the event that the jury deliberates on the realization of these, it is decided which subset, among the candidates approved in absolute merit, to convene for this hearing. Public hearings, to be held, will take place within a month after the first meeting.

3 - Preparatory meetings for the final decision may be dispensed with, under the terms of paragraph b) of paragraph 3 of article 50 of the ECDU, in which case all decisions are taken at the single meeting and there will be no public hearing of candidates.

4 - If there is a public hearing, after the same, the jury proceeds to the final ranking of the candidates, according to the method described in paragraph 1 of point VI. The final decision and the reasoning presented by each member of the jury are an integral part of the minutes.

5 - Notification of candidates is carried out in one of the following ways:

- a) E-mail message with receipt of delivery of the notification;
- b) Registered letter;
- c) Personal notification.

Under the terms of paragraph 4 of article 13-A of Decree-Law no. 135/99, of 22 April, notifications made under administrative procedures can be carried out electronically.

VI - Ordering and voting methodology:

1 - When the debate on the various candidates present has allowed all the members of the jury to stabilize a series of candidates, each of them presents, in a written document that will be attached to the minutes, their proposal for strict ranking of candidates, duly substantiated in accordance with point IV.

In the various votes, each member of the jury must respect the order he presented, with no abstentions allowed.

2 - The first vote is intended to determine the candidate to be placed first. In the event that a candidate obtains more than half of the votes, he is placed first. If this does not happen, all candidates with zero votes are removed and the candidate with the least votes in the first vote who has obtained at least one vote is also eliminated. In case there is more than one candidate in the least voted position with at least one vote, a vote is made only on those who were tied last, to decide which one to eliminate. For this vote, the jury members vote for the candidate who is lowest in their ranking and the candidate with the most votes is eliminated. If in this vote there is a tie between two or more candidates, the president of the jury decides which candidate to eliminate, among them. After this elimination, the first vote is returned, but only with the remaining candidates. The process is repeated until a candidate obtains more than half the votes for first place.

3 - Once this candidate is removed, the whole process is repeated for second place, and so on, until an ordered list of all candidates is obtained.

VII - Competition jury:

Chairman:

Dean of the Open University or to whom he delegates under article 50, paragraph 1, point a) of the ECDU

Vowels:

PhD Jorge Manuel Pestana Forte de Oliveira, Full Professor at the University of Évora, School of Social Sciences, Department of History.

PhD Nuno Gonçalo Viana Ferreira Bicho, Associate Professor with Aggregation at the University of Algarve, Faculty of Human and Social Sciences, Department of History, Archeology and Heritage.

PhD Luiz Miguel Oosterbeek, Principal Coordinating Professor at the Polytechnic Institute of Tomar, Department of Archeology, Conservation and Restoration and Heritage.

PhD Ana Paula Menino Ribeiro Ferreira Avelar, Associate Professor with Aggregation at the Open University.

PhD José das Candeias Montes Sales, Associate Professor with Aggregation at Universidade Aberta.

For the record, this Public Notice was drafted, which will be published in the 2nd series of the Diário da República, on the Public Employment Exchange (BEP) and on the websites of the Open University and the Foundation for Science and Technology, in Portuguese. Portuguese and English.