3rd transnational partner meeting in the framework of the Erasmus+ project

ENHANCING HYBRID TEACHING IN HIGHER EDUCATION THROUGH CHATBOTS (HYBOT)

Host institution: Universidade Aberta (Lisbon, Portugal)

Venue: Palácio de Ceia- Palácio Ceia, Rua da Escola Politécnica, n.º 141-147

1269-001 Lisboa

Meeting dates: February 2 (0,5 day) + February 3, 2023 (full day)

DRAFT AGENDA OF THE MEETING

DAY 1: Thursday, February 2, 2023

14:00 Welcome to the meeting (UAb)

14:05 Overall project's state of play (FHM)

14:20: PR I – Compendium of hybrid teaching practices:

- Case studies: State of play (FHM),

- Research part: State of play (UAb)

- Next steps/deadlines: FHM

15:00 – 15:30: Coffee Break

15:30: PR II – Customized chatbot development tool & pilot chatbots:

- 15:30: Customization of Melibo (KTU)

- 15:45: Presentation of the pilot chatbots (drafts): ALL partners.

- 16:45 Discussion: feedback, improvements, next steps/deadlines

17:00: End of the day 1 of the meeting

18:00 - 20:00: Social event. Walking around the old Lisboa

DAY 2: Friday, February 3, 2023

10:00 – 13:00: PR III – Open Training Program on Chatbot design (UAb) - includes Coffee-break:

- Overall framework (objectives, target groups, indicators…)
- Structure of the program
- Learning objectives and contents
- Practical workshop:
  - division of work under PR III,
  - elaboration of the template for module production,
  - assessment tasks,
  - delivery mode,
  - recognition
  - scheduling
  - open questions

13:00 – 14:00: LUNCH

14:00 – 14:30: Community of Practice (UCA):

- state of play
- targets & strategies to increase CoP
- next steps

14:30: Dissemination strategy (FHM):

- Overview of the tools & channels
- Efficiency check
- Dissemination highlights at partner institutions: one event per partner with a greater impact implemented so far
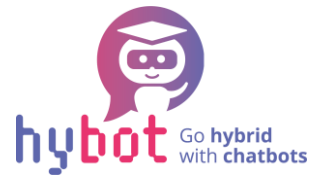- (Joint) dissemination actions for 2023 (UCA)

15:15 – 15:45 Coffee break

15:45: Quality Assurance of the project (TU):

- QA actions implemented so far & observations;

- QA: upcoming actions.

16:15: Project management – relevant updates (FHM)

16:40: Summary of the meeting & deadlines for 2023 (FHM)
17:00 End of the meeting